



Statement of Policies

Thank you for choosing us as your mental health provider. The following are our policies:

1) Confidentiality

- All information that clients communicate to us is kept strictly confidential except in the following circumstances:
- The client or clients' guardian signs a release of information stating that the clinician can communicate with a particular person or entity
- A client presents as a danger to self or others
- There is evidence that there is or has been abuse or neglect of a child or vulnerable adult

For the purpose of providing the highest quality of care, we may consult about clinical matters with other licensed mental health professionals, who are bound to keep the details confidential.

2) Evaluation and Methods of Treatment

At the beginning of treatment, we will conduct an evaluation and determine a mental health diagnosis or diagnoses, as indicated. We will then develop a treatment plan together with you that may include individual, family, couples, and/or group psychotherapy. We may discuss options for other mental health treatment or recommend additional treatments or services (EG, psychiatric, educational, medical).

3) Policy regarding missed appointments

Clients are responsible for paying for their scheduled time unless they cancel more than 24 hours in advance.

4) Policy regarding legal/custody disputes

We do not allow any records of treatment to be used in custody disputes, either during treatment or subsequent to treatment. We do not testify in Court, provide depositions, or otherwise provide legal testimony regarding custody matters.

5) Charges for professional services

In certain circumstances we charge for professional services (such as phone consultations, meetings, or report-writing) ancillary to in-person therapy.

6) Payment Policies

Payment is due at the time of service. We accept payment by check, cash, bank/debit cards, and credit cards. We charge a small processing fee for credit cards, and we charge a fee for returned checks. When applicable, we provide a monthly invoice that may be used to obtain reimbursement. In the cases that we may bill insurances or other entities directly, we may need to provide clinical information.

7) Emergency Availability

While clinicians may communicate with clients outside of sessions in various forms (EG, email, phone), such communication does **not** imply that the clinician is available to respond promptly/adequately in emergency situations. Clients who are experiencing a mental health emergency and/or are in need of immediate assistance should call 911, go to the nearest emergency room, or contact an appropriate Crisis Center.

Website: www.crarycounseling.com

Email: info@crarycounseling.com

Phone: 512-843-1534